

**CAPPS HR/Payroll**  
**Required Maintenance**  
**Date of Report: 09/17/2020**

Service/Support Request (SR) Information

SR #	Requesting Agency	Product	Impacts All Agencies	Module	Priority	Short Description	Long Description	Status; *=Updates
8995	CAPPS	CAPPS HR/Payroll	No	Reports	High	FMLA frequency exceeded report	New report required to reflect employees who have exceeded the frequency when using intermittent leave for FMLA.	In Work
9296	CAPPS	CAPPS HR/Payroll	No	Mgr Self Service (MSS)	Medium	Managers can change time on unauthorized TRCs	Managers can change time on TRCs that they do not have access to enter. Example: Managers at a particular agency do not have access to ANLVI. A Super User enters ANLVI for a new employee. The manager can change the amount of time that the Super User entered. The edit for the TRC is on the TRC entry space itself, so there's no chance for it to fire.	Assigned
10629	CAPPS	CAPPS HR/Payroll	No	TL Time and Labor	High	Timesheet edit to prevent ANLVP entry	Timesheet edit needed to prevent entry of ANLVP under certain conditions (e.g., employee is not terminated and does not fall under conditions specified for agencies like 771/772, etc., terminated for less than 30 days, future-dated terminations, etc.).	Assigned
12388	CAPPS	CAPPS HR/Payroll	No	PY Payroll	Medium	Employee name on W2 form is modified	Although the employee's name does not exceed the character limit for the W2 form, the full name (First Name, Middle Name/Initial and Last Name) are not displayed on the form in certain conditions. Several tickets have been opened related to this issue. Initial research suggests a modification is need to the SQR used to create the 'form'. This should be addressed for the creation of the next round of W2s for tax year 2019.	Assigned
14903	CAPPS	CAPPS HR/Payroll	Yes	PY Payroll	High	SPRS Audit Rrpt Updates for Multiple BSY Earnings	When an employee has multiple BSY earnings, the SPRS Outbound interface should populate the Entitlement and Deduction tables with same amounts as their corresponding payroll and distribution tables so that SPRS Audit report doesn't produce Out Of Balance errors.	Acceptance Testing
16605	CAPPS	CAPPS HR/Payroll	Yes	HR Human Resources	High	Remove LOA reason code from Job Data	Remove the remaining LOA reason codes from Job, so that all employees must do LOA (all LOA, not just FMLA-related) on the timesheet.	Assigned

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17119	CAPPS	CAPPS HR/Payroll	Yes	Performance Mgmt	Medium	Modify workflow follow Roll Up/Roll Down process	Currently if a manager submits a performance document for approval, then is either terminated or transferred to another agency, this results in the HR Roll-up process to activate. The documents are transferred to the correct next level manager (as designed) however the workflow for the approvals remain with the terminated manager. The enhancement is to modify the workflow to approvals to follow the Roll-up/Roll down process.	Rework
17256	CAPPS	CAPPS Reporting Team	Yes	PY Payroll	Medium	Remove hard coding from TXTAX810	Hard coding JOBCODES on the Texas Quarterly UI Wage Report does not allow unemployment wages to be pulled if an employee moves into one of the JOBCODES in the middle of a quarter.	In Work
21664	CAPPS	CAPPS HR/Payroll	No	PY Payroll	High	Qtrly 941 processes needs to be updated to include FFCRA Earnings Codes	Quarterly 941 process is using below custom processes. Two of them need to be updated to include new FFCRA tax class FICA/ER Exempt. 1) Refresh History Process – TX941HST.sqr – has tax_class hard coded and needs to be updated to include new tax_class FICA/ER Exempt (8). 2) Query - TX_PY_TAX941_HISTORY – tax_class not hard coded. 3) Federal Tax Summary - TTX10FD.sqr – tax_class not hard coded. 4) TX Fed Tax Summary -Detail Employee Level - TXTAX007.sqr – tax_class not hard coded. 5) TX IRS 941 Quarterly Tax Report - TXTAX941.sqr - has tax_class hard coded and needs to be updated to include new tax_class FICA/ER Exempt (8).	Assigned
21955	CAPPS	CAPPS HR/Payroll	No	HR Human Resources	Medium	ERS Results Page not displaying all records	Per the design for HCM5740, there is a limit on the number of 9000 rows that ERS Result can display. If this limit is exceeded, the page will not display any results.	Assigned
21996	CAPPS	CAPPS HR/Payroll	No	TL Time and Labor	High	Time Needs Approval Status Report	Need to add the Time Needs Approval Status Report link to the Reports tile.	Assigned
22001	CAPPS	CAPPS HR/Payroll	No	CA Commitment Accounting	Medium	Changes related to Project Costing	Need to build some additional rules and make configuration changes for the Holiday hours. Adding LAC's.	Assigned
22015	CAPPS	CAPPS Reporting Team	No	HR Human Resources	Medium	Create a Grievance Report	Create a Grievance Report similar to the disciplinary report.	Assigned

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22264	CAPPS	CAPPS HR/Payroll	Yes	PY Payroll	High	Add PC Fields to PY Details	Add PC Fields to PY Details File, PY Details Table, PY Details Process. Agencies cannot use PC fields in valid combo codes to make direct payments without this change. Additionally, update the GL Interface process, related tables and the GL Interface file to include PC fields. Agencies cannot use PC fields in valid combo codes to make direct payments without this change.	Assigned
22265	CAPPS	CAPPS Reporting Team	Yes	PY Payroll	High	Update PY Details Queries associated with 22264	Please see ASP 22264 (Add PC Fields to PY Details File, PY Details Table, PY Details Process). PY Details queries will need to be updated associated with this change.	Assigned
22266	CAPPS	CAPPS HR/Payroll	Yes	PY Payroll	High	Add PC Fields to Budget Load Spreadsheet	Add PC Fields to the BLS processes, including the appropriate temp tables. Agencies cannot use PC fields in valid combo codes to make direct payments without this change.	Assigned
22267	CAPPS	CAPPS Reporting Team	Yes	PY Payroll	High	Budget Error Report - See ASP 22266	This change is to go along with ASP 22266 (Add PC Fields to the BLS processes, including the appropriate temp tables). The Budget Error Report will also need to be updated.	Assigned
22268	CAPPS	CAPPS HR/Payroll	Yes	PY Payroll	High	Add PC Fields to Fringe Redistribution Process	Actuals Distribution process will most likely account for the PC fields, but this will need to be tested. Add PC Fields to Fringe Redistribution Process as this process will likely not select the correct valid combo codes. Agencies cannot use PC fields in valid combo codes to make direct payments without this change.	Assigned
22269	CAPPS	CAPPS Reporting Team	Yes	PY Payroll	High	PDAR and the Funding Reports updates for ASP 22268	This ticket is to request changes to the PDAR and Funding Reports based on changes for ASP 22268 (Add PC Fields to Fringe Redistribution Process)	Assigned
22270	CAPPS	CAPPS HR/Payroll	Yes	HR Human Resources	High	Ability to update retirement indicator	Agency's should be able to change the retirement indicator for certain circumstances.	Assigned
<b>22409</b>	CAPPS	CAPPS HR/Payroll	Yes	HR Human Resources	High	FMLA holiday calculation to include TRC FMLAH	The Time and labor process is calculating holiday hours as FMLA for employees taking intermittent FMLA leave in a week with holiday. A new TRC of FMLAH will be configured.	<b>*In Work</b>

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22556	CAPPS	Talent Management	No	ELM	Medium	Mandatory Training Overdue Report	Report to identify the Mandatory Training courses that have not been completed by the Due Date. The report must meet the multi-tenant requirements.	Assigned
22559	CAPPS	Talent Management	No	ELM	Medium	Course Completions Report	Report that identifies agency learners who have completed a selected course within a date range. The report must meet the multi-tenant requirements.	Assigned
22560	CAPPS	Talent Management	No	ELM	Medium	Safety and Health Course Completions Report	Report that identifies the total number of Safety and Health category related courses completed by each employee within a selected date range.	Assigned
22561	CAPPS	Talent Management	No	ELM	Medium	Employee Learning Record	Report that identifies the active training courses that an employee has planned, is currently enrolled in and has completed within a defined date range.	Assigned
22566	CAPPS	CAPPS HR/Payroll	No	PY Payroll	Medium	Taxable Gross Audit Report incl new tax class	The Taxable Gross Audit Report needs to include the new FFCRA tax class FICA/ER Exempt	Assigned
22567	CAPPS	CAPPS HR/Payroll	No	PY Payroll	Medium	Add FFCRA earn codes to the FTE Reports	The FTE instructions indicate employers should use "work hours paid". This includes work hours paid that are covered by paid leave taken. This should be including time coded as FFCRA.	Assigned
<b>22715</b>	CAPPS	CAPPS HR/Payroll	No	HR Human Resources	Medium	Email address update in user profile	Update email address on user profile when users add/change/delete email address in modify a person or employee self service.	<b>*In Work</b>
23023	CAPPS	CAPPS HR/Payroll	No	PY Payroll	High	Create PDF Earnings Statement process	Agencies will have the ability to run the Create PDF Earnings Statement process.	Assigned
<b>23162</b>	CAPPS	CAPPS HR/Payroll	No	Performance Mgmt	Low	Reconfigure AWE approver list	Reconfigure AWE to allow all three possible approver configurations. Manager Only, Agency Administrator Only, and Manager and Agency Administrator.	<b>*Assessment</b>
<b>23231</b>	CAPPS	Talent Management	Yes	Recruiting	Medium	CAPPS Recruit Upgrade to Release 20B.4	CAPPS Recruit Upgrade to Release 20B.4	<b>*In Work</b>